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## MANDATORY ABUSE REPORTING NOTICE FOR ADULTS WITH DEVELOPMENTAL DISABILITIES

As an individual providing services to adults who are developmentally disabled, you are a **Mandatory Reporter** according to Oregon law (ORS 430.765). According to the law, if you have reasonable cause to believe that an adult who is developmentally disabled and is receiving services has been abused, or that any person with whom you come in contact in your job has abused such an adult, you must immediately report the abuse to the community developmental disability program and to a local law enforcement agency when there is reason to believe a crime has been committed. If applicable, you should also follow your agency policies and procedures so that immediate steps are taken to protect the victim of the abuse.

### **Abuse of an adult with developmental disabilities means:**

1. Abandonment including desertion or willful forsaking of an adult or the withdrawal or neglect of duties and obligations owed an adult by a caregiver or other person.
2. Death of an adult caused by other than accidental or natural means or occurring in unusual circumstances.
3. Financial exploitation including:

Wrongfully taking the assets, funds, or property belonging to or intended for the use of an adult.

Alarming an adult by conveying a threat to wrongfully take or appropriate money or property of the adult if the adult would reasonably believe that the threat conveyed would be carried out.

Misappropriating, misusing, or transferring without authorization any money from any account held jointly or singly by an adult.

Failing to use the income or assets of an adult effectively for the support and maintenance of the adult. "Effectively" means use of income or assets for the benefit of the adult.

4. Involuntary seclusion means the involuntary seclusion of an adult for the convenience of a caregiver or to discipline the adult. Involuntary seclusion may include placing restrictions on an adult's freedom of movement by restriction to his or her room or a specific area, or restriction from access to ordinarily accessible areas of the facility, residence, or program, unless agreed to by the Individual Support Plan (ISP) team included in an approved Behavior Support Plan (BSP) or included in a brokerage plan's specialized support. Restriction may be permitted on an emergency or short term basis when an adult's presence would pose a risk to health or safety.

5. Neglect including:

Active or passive failure to provide the care, supervision, or services necessary to maintain the physical and mental health of an adult that may result in physical harm or significant emotional harm to an adult. Services include but are not limited to the provision of food, clothing, medicine, housing, medical services, assistance with bathing or personal hygiene, or any other services essential to the well-being of the adult

Failure of a caregiver to make a reasonable effort to protect an adult from abuse.

Withholding of services necessary to maintain the health and well being of an adult which leads to physical harm of an adult.

6. Physical abuse:

Any physical injury by other than accidental means or that appears to be at variance with the explanation given for the injury.

Willful infliction of physical pain or injury.

Physical abuse is presumed to cause physical injury, including pain, to adults otherwise incapable of expressing pain.

7. Sexual abuse including:

Criminal code sexual offenses, or sexual contact with a nonconsenting adult or with an adult considered incapable of consenting to a sexual act under ORS 163.315.

Sexual harassment, sexual exploitation, or inappropriate exposure to sexually explicit material or language including requests for sexual favors. Sexual harassment or exploitation includes but is not limited to any sexual contact or failure to discourage sexual contact between an employee of a community facility or community program, provider, or other caregiver and an adult. For situations other than those involving an employee, provider, or other caregiver and an adult, sexual harassment or exploitation means unwelcome physical sexual contact and other physical conduct directed toward an adult.

Any sexual contact between an employee of a facility or paid caregiver and an adult served by the facility or caregiver. Sexual abuse does not mean consensual sexual contact between an adult and a paid caregiver who is the spouse or partner of the adult.

Any sexual contact that is achieved through force, trickery, threat, or coercion.

Any sexual contact between an adult with a developmental disability and a relative of the person with a developmental disability other than a spouse or partner. "Relative" means a parent, grandparent, children, brother, sister, uncle, aunt, niece, nephew, half brother, half sister, stepparent, or stepchild.

As defined in ORS 163.305, "sexual contact" means any touching of the sexual or other intimate parts of a person or causing such person to touch the sexual or other intimate parts of the actor for the purpose of arousing or gratifying the sexual desire of either party.

8. Wrongful restraint:

A wrongful use of a physical or chemical restraint, excluding an act of restraint prescribed by a licensed physician, by any adult support team approved plan, or in connection with a court order.

Wrongful restraint does not include physical emergency restraint to prevent immediate injury to an adult who is in danger of physically harming himself or herself or others, provided only that the degree of force reasonably necessary for protection is used for the least amount of time necessary.

9. Verbal abuse includes threatening significant physical or emotional harm to an adult through the use of:

Derogatory or inappropriate names, insults, verbal assaults, profanity, or ridicule;

Harassment, coercion, punishment, deprivation, threats, implied threats, intimidation, humiliation, mental cruelty, or inappropriate sexual comments.

A threat to withhold services or supports, including an implied or direct threat of termination of services. "Services" include but are not limited to the provision of food, clothing, medicine, housing, medical services, assistance with bathing or personal hygiene, or any other services essential to the well-being of an adult.

For purposes of this section, verbal conduct includes but is not limited to the use of oral, written, or gestured communication that is directed to an adult or within their hearing distance, or sight if gestured, regardless of their ability to comprehend. In this circumstance the assessment of the conduct is based on a reasonable person standard.

The emotional harm that can result from verbal abuse may include but is not limited to anguish, distress, or fear.

An adult who in good faith is voluntarily under treatment solely by spiritual means through prayer in accordance with the tenets and practices of a recognized church or religious denomination by a duly accredited practitioner shall for this reason alone not be considered subjected to abuse.

Pursuant to the law, your identity as the person making the report is confidential. Further, the law protects you from retaliation from a community facility, community program or individual when you make a report in good faith. You may not be discharged or transferred from one location of an agency to another, terminated from your job, demoted or have your pay lowered, or denied contact with the facility or its residents because you made a good faith report of suspected abuse. If you feel you have been retaliated against, you have the right to seek private legal action. Any agency, program or individual who retaliates against someone because of a good faith report of suspected abuse may be liable to that person for actual damages.

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*By signing this form, you are saying you understand the Oregon's mandatory abuse reporting requirements concerning adults with developmentally disabilities. If you do not understand the mandatory abuse reporting requirements, ask to have them explained to you before you sign this form.*

**Acknowledgement #1 – for Comprehensive Services** (Residential and Vocational)

*You will be asked to sign this form every year you provide services for the agency and it will become part of your official record.*

I received training about my mandatory abuse reporting obligations on \_\_\_\_\_ (Date)

I received a copy of a card explaining I am a mandatory reporter and providing information about who to call if I suspect abuse on \_\_\_\_\_ (Date)

\_\_\_\_\_  
Print, then sign your name

\_\_\_\_\_  
Today's Date

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**Acknowledgement #2 – for In-Home Services** (brokerage and in-home comprehensive)

I received and read this notice about my mandatory abuse reporting obligations.

\_\_\_\_\_  
Print, then sign your name

\_\_\_\_\_  
Today's Date

**PLEASE RETURN THIS FORM TO YOUR PROGRAM**

**Mandatory Abuse Reporting for  
Adults with Developmental Disabilities**

You must **immediately** report the following kinds of abuse:

1. Abandonment: desertion or forsaking by a caregiver/other individual.
2. Death caused by other than accidental or natural means or occurring in unusual circumstances.
3. Financial exploitation: wrongfully taking or threatening to take funds or property; misusing money or failing to use funds for the adult's benefit.
4. Involuntary seclusion: for the convenience of a caregiver or to discipline an adult, including placing restrictions on freedom of movement, unless agreed to by the Individual Support Plan (ISP) team included in an approved Behavior Support Plan (BSP) or included in a brokerages plan's specialized support. Restriction may be permitted on an emergency or short term basis when an adults presence would pose a risk to health or safety.
5. Neglect: failing to provide care, supervision or services that may result in physical or emotional harm, including failing to protect an adult from abuse.
6. Physical abuse: willful infliction of pain, and physical injury caused by other than accidental means, or that appears to be at variance with the explanation given of the injury; physical abuse is presumed to cause pain, even if not expressed.
7. Wrongful restraint: wrongful use of physical or chemical restraint. Emergency situations excluded.
8. Sexual abuse: criminal code sexual offenses, sexual contact with a nonconsenting adult or with an adult considered incapable of consenting to a sexual act; sexual harassment or exploitation including inappropriate exposure to sexually explicit material or language including requests for sexual favors; any sexual contact that is achieved through force, trickery, threat, or coercion; any sexual contact between an employee, provider, caregiver (other than spouse or partner). Any sexual contact between an adult with a developmental disability and a relative of the person with a developmental disability. "Relative" means a parent, grandparent, children, brother, sister, uncle, aunt, niece, nephew, half brother, half sister, stepparent, or stepchild. For situations other than those involving an employee, provider or caregiver, sexual harassment or exploitation means unwelcome physical sexual contact and other physical conduct toward the adult.
9. Verbal abuse: threatening significant physical or emotional harm to an adult through oral, written or gestured harassment, coercion, threats, derogatory names, insults or ridicule, threat to withhold services such as food or medicine that.

To report abuse of children with developmental disabilities under 18, call the Child Welfare Office in the county where the child lives.

**Make your report to the local  
Community Developmental  
Disabilities Program:**

(phone number)

**and to a local law enforcement  
agency when there is reason to  
believe a crime has been  
committed:**

(phone number)

**And then report it to your  
employer or supervisor!**

**Your employer may not retaliate for  
a good faith report.**

Adult DD & Brokerages Card 01/2012



Print on standard  
8.5 x 11 paper.

Cut as marked along line  
remove and discard this  
section.

Fold remaining sheet in  
half to wallet size and  
keep for your reference.